**Cleaning Tenant Checklist**

To assist you with the process of cleaning your home we have created the following checklist as a guide. The property must be kept in a clean/tidy condition.

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| Area  | Notation  | COMPLETED |
| Floor coverings | * All floors must be clean and stains removed.
* Carpets to be commercially cleaned if necessary
* Tiles and timber floors mopped
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| Windows | * Cleaned inside and where able outside
* Window / sliding door sills cleaned
* Window frames and glass to be free of mould
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| Window coverings | * Venetian blinds cleaned (if applicable)
* Net curtains to be mould free
* Curtains cleaned (do not wash without prior approval)
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| Walls  | * Marks removed from all walls throughout
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| Bathroom | * All tiles cleaned, grouting and ceiling mould free
* Toilets washed inside and out
* Bathroom basin free of all soap scum
* Exhaust fan clean, free of dust
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| Kitchen | * All cupboards washed inside and out
* Oven, stove and cook top free from grime (including oven trays and racks)
* Exhaust fans cleaned and free from residue
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| Bedrooms  | * Built in wardrobes free from dirt and doors / mirrors cleaned
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| Laundry | * Laundry tub cleaned
* Floors mopped
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| General  | * External areas to be tidy, including gardens, regularl mowing of lawns, maintaining pools, garage. Remove any garden waste after lawn mowing during your occupancy
* All light fittings in working order, cleaned and free from dust and insect droppings
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